

BEAVER COUNTY SCHOOL DISTRICT
Request For Proposal
Special Education Modular - Portable Building

Specifications:

Opening Date: December 20, 2007

Proposal Deadline: Sealed proposals must be received at the District Office no later than 2:00 p.m., Thursday, January 24, 2008, at which time all bids will be opened and read in the Board room at the District Office. Unsigned and unsealed proposals will be rejected. Sealed proposals may be mailed to the District at P.O. Box 31, Beaver, Utah, 84713. Sealed proposals may also be delivered to the District Office at 291 North Main, Beaver, Utah, 84713.

Award of Contract: A committee comprised of several District representatives will determine whether or not to accept any proposals received by the deadline. Those who submit proposals will be notified no later than January 31, 2008 of the outcome of the decision making process. If the committee accepts a proposal, the agreement is subject to Board of Education approval in February. Any proposal that is accepted will be made available to the public, in its entirety, upon request.

Multiple Proposals: Bidders may submit multiple proposals. Bidders may also submit proposals covering part or all of this request, so the decision-making committee may have an opportunity to consider all options available to the District.

Location(s): Belknap Elementary School, Utah, 84713

Timeline: Must be completed, transported, installed, and available for use no later than July 15, 2008.

Expected Outcomes: The District is requesting proposals to buy OR construct a modular, portable, building for the Belknap Elementary School Special Education Program.

Proposals should consider, but is not required, to include the following specifications:

1. The building must be portable and transportable and designed to be moveable to other locations if needed.
2. The building must meet all local and state building code requirements for public schools in Utah.
3. Proposals should include stairs, ramps, and other compliance requirements to meet American with Disabilities Act regulations.
4. Proposals should incorporate a BARD Model WG48AXDVX4 Gas Electric, 208 Volt, 4 Ton, Natural Gas, 10 SEER, High Heat Option, CRV Ventilation Option, 90 Series Thermostat Model 1F93380, HVAC system
5. All installation requirements--including utility hookups, electricity requirements, skirting, concrete, inspections, natural gas lines, and other requirements to install, transport, and make the building ready for use.
6. Transportation costs

7. Proposals should include explanations, drawings, and designs outlining the proposed specifications for the frame and attachment to the building.
8. The District is seeking the largest, transportable, modular building which meets all codes, laws, rules, and regulations
9. The proposal should include a design for two classrooms subdivided in a single modular building. The design should not include restrooms.
10. Construction of the building should occur off of the school site, and the building transported to the school between June 1st to July 15th.
11. Proposals should include an inside finish with carpet, drywall (not wafer board), suspended ceiling, one window in each classroom, painted finish,
12. Roof design options--i.e. metal, shingle, pitch, rain gutters, down spouts, etc. However, a minimum 40 lbs psi snow load is required.
13. Insulation options
14. The awarded proposal will be required to obtain an engineer/architectural certification stamp.
15. Proposals should allow for fire code compliance.
16. Proposals should include a minimum of 4 communication outlets (phone and computer) per classroom--total of 8 access outlets. The building should be wired for computer access in each classroom.
18. Siding options
19. Any other items that should be considered by the District.

Tax Exemption: Beaver County School District is exempt from Federal and State taxes.

Signature on Proposals: The District requires the signature on bid documents be that of an authorized representative of said company.

Each bidder, by making her/his bid, represents that she/he has read and understands the bidding documents and that these instructions to bidders are a part of the specifications.

Rejection of Proposals: The bidder acknowledges the right of the District to reject any or all proposals and to waive informality or irregularity in any proposal received and to award each item to different bidders or all items to a single bidder. In addition, the bidder recognizes the right of the District to reject a proposal if the proposal is in any way incomplete or irregular. The District may also award at its discretion, only certain items quoted on. The District reserves the right to reject the proposal of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid of a bidder when investigation show that a bidder is not in a position to perform the contract.

Form of Proposal: No specific form for proposals is required, but all proposals must meet the specifications outlined herein.

Cost Itemization: All proposals shall provide a line item, detailed, cost itemization. Preference will be given to proposals that provide greater detail in the proposed cost itemization.

All costs should be included in proposals and the total cost of the proposal should be clearly indicated in each proposal.

Experience & References: Bidders shall provide evidence of having at least 3 (three) years experience in performing similar contracts. Bidders shall provide the District at least 3 references of previously completed contracts--including contact names, addresses, and phone number(s).

Insurance: The successful bidder will be required to furnish a certificate of insurance in the following amounts:

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| 1. Workers' Compensation: | Statutory Limits |
| 2. Employer's Liability: | \$500,000 |
| 3. Comprehensive General Liability: | \$500,000 |
| 4. Property damage insurance | |

All insurance policies must include a waiver of subrogation whereby the insured waives its right to subrogate against the District, its employees, volunteers, directors and officers.

Vehicle Insurance: The contractor shall take out and maintain for the life of the contract, adequate automotive/truck or other vehicle insurance with minimum coverage as required by state law.

Licenses: Bidders shall provide evidence of holding applicable state licenses to perform this work (i.e. general contractors license).

Errors: If applicable, all errors in price extensions will be corrected by the District and totals for award determination corrected accordingly, unless the bidder specifies that no change be made in the total submitted.

Site Examination & Questions: It is preferred potential bidders examine the site before submitting a proposal. Belknap Elementary has several other portable modular buildings on site, and proposals should consider the location of this building as compared to the other portable buildings at this school. All proposals must provide a statement indicating whether or not the bidder has examined the site before submitting the proposal. Contact John Kesler at 1-435-310-0036

Warranty Preference: The District reserves the right to give preferences in the decision-making process to those proposals providing warranties. However, this is not a requirement for submitting proposals.

Equal Opportunity: Beaver County School District is an equal opportunity employer, and parties doing business with the District must comply with all equal employment opportunity laws, rules, and regulations which they may be subject to.

Non-Collusion Statement: For proposals to be considered, bidders shall provide a non-collusion statement indicating that "neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest has in any way colluded, conspired, or agreed directly or indirectly with any other bidder, firm or person to submit a collusive proposal". The statement shall also provide that "neither the bidder nor any of its officers, partners, owners, agents, representatives employees or parties of interest has in any way colluded, conspired, or agreed directly or indirectly with any Beaver County School District employee to submit a collusive proposal".

Contract: Any proposal to the District is not considered a contract, rather, proposals are considered "proposals". Proposals do not become contracts until the Board of Education has formally approved the proposals and a separate contract is signed.

Legality: Bidders are fully responsible for ensuring all local, state, and federal laws, rules, and regulations they are subject to are complied should they be awarded a contract with Beaver County School District.

Indemnity Provision: All proposals shall include a statement indicating the contractor will hold Beaver County School District, its agents, board of education, and employees harmless from liability of any kind for all claims of labor payments and materials furnished for this work, and for use of any copyrighted or uncopyrighted composition, secret process patented or unpatented invention, article or application furnished or used in the performance of the contract of which the Contractor is not the patentee, assignee, or licensee. The successful bidder agrees to indemnify and hold harmless the Beaver County School District, its agents, Board of Education, and employees from any and all liability arising out of the successful bidders' operations, functions and/or supplied items.

The successful bidder, vendor, and/or contractor must protect all property of Beaver County School District (i.e. floors, furniture, grass, land, etc.) from injury or other damage. Any damage so caused must be repaired by contractor/vendor at his/her own expense. At the completion of work, the vendor and/or contractor must remove from the premises all surplus materials and all debris created by same. The premises must be left in a broom-clean and finished condition acceptable to the District or its agents. Successful bidder will furnish adequate protection from damage for all work and to repair damage of any kind; for which he or his workers are responsible, to the premises or equipment to his own work or to the work of other contractors.

Default: Bidders providing a service and/or construction will be considered to be in default if/when they have failed to meet the completion date set forth in this document.

RFP Contact: Questions regarding this request for proposal may be directed to:

Todd S. Burke
Business Administrator
Beaver County School District
(435) 438-2291