

# APPROVED

Beaver County School District  
Board Meeting Minutes  
Tuesday, August 12, 2008

The meeting began with a Work Session at the Beaver County School District Office, 291 North Main Street, Beaver, Utah, at 12:00 p.m.

Those present: Carolyn White, Board President; Bob Davidson, Board Vice-President; Melissa Yardley, Board Secretary; Board Members: Richard Limb and Wayne Wiseman; Superintendent Ray Terry, Business Administrator Todd Burke, and Administrative Assistant to the Superintendent Becky Bartlett.

## I. Work Session

Board President Carolyn White called the work session to order at 12:00 p.m.

- The Board had a working lunch.
- *Superintendent Terry and Business Administrator Todd Burke conducted the annual board training with regard to the Open and Public Meeting Act/Laws as presented in the Utah School Boards Association guide “Coming to Order.”*
- Tracy Davis conducted computer training with the Board members.

## II. EXECUTIVE SESSION

- **BOB DAVIDSON MOVED THAT THE BOARD CONVENE TO EXECUTIVE SESSION AT 1:30 P.M. FOR THE PURPOSE OF DISCUSSING THE CHARACTER AND COMPETENCE OF INDIVIDUALS. THE MOTION WAS SECONDED BY MELISSA YARDLEY. AYE: RICHARD LIMB, BOB DAVIDSON, CAROLYN WHITE, WAYNE WISEMAN, AND MELISSA YARDLEY**
- **BOB DAVIDSON MOVED THAT THE BOARD ADJOURN FROM EXECUTIVE SESSION AT 2:03 P.M. THE MOTION WAS SECONDED BY WAYNE WISEMAN. AYE: RICHARD LIMB, BOB DAVIDSON, CAROLYN WHITE, WAYNE WISEMAN, AND MELISSA YARDLEY**

The regular Board Meeting of the Beaver County School District was held at the Beaver County School District Office, 291 North Main, Beaver, Utah, at 2:09 p.m. on Tuesday, August 12, 2008.

Those present: Carolyn White, Board President; Bob Davidson, Board Vice-President; Melissa Yardley, Board Secretary; Board Members: Richard Limb and Wayne Wiseman; Superintendent Ray Terry, Business Administrator Todd Burke, Curriculum/Technology Director Tracy Davis, and Administrative Assistant to the Superintendent Becky Bartlett.

Administrators: Principal David Green – Beaver High School; Principal Doug Albrecht, Belknap Elementary; Principal Ben Dalton – Milford Elementary; Principal Richard Albrecht – Minersville School; and Principal John Nielsen – Milford High School.

Teachers: LaRayne Brown

Patrons: Stephanie Burke, Zach Harris, Zach Burke, Landon Burke, Sue deGraffenried, Mike Berg, Nick Dotson.

### **III. PRELIMINARY**

A. Welcome: The meeting was called to order by Board President Carolyn White at 2:08 p.m.

B. Pledge of Allegiance: The Pledge of Allegiance was led by Zach Burke of Boy Scout Troop 322.

C. Student Recognition: None

D. Public Input

Boy Scouts, Zach Harris, Zach Burke, and Landon Burke, of Troop 322 met with the Board as one of the requirements for earning their Citizenship in the Community merit badge. Each of the scouts asked questions of the Board. The Board responded to their questions and thanked them for attending the meeting.

### **IV. CONSENT ITEMS**

A. Approval of Minutes:

- **WAYNE WISEMAN MOVED THAT THE BOARD APPROVE THE MINUTES OF THE JULY 8, 2008, BOARD MEETING. THE MOTION WAS SECONDED BY RICHARD LIMB.**
- **AFTER A BRIEF DISCUSSION, SEVERAL ITEMS WERE CORRECTED.**
- **MELISSA YARDLEY AMMENDED THE PREVIOUS MOTION BY MOVING THAT THE BOARD APPROVE THE MINUTES OF THE JULY 8, 2008, BOARD**

**MEETING AS CORRECTED. THE MOTION WAS SECONDED BY WAYNE WISEMAN. AYE: RICHARD LIMB, WAYNE WISEMAN, MELISSA YARDLEY, BOB DAVIDSON, AND CAROLYN WHITE.**

B. Approval of Warrants, Budgets, and Financial Reports:

- **BOB DAVIDSON MOVED THAT THE BOARD APPROVE THE WARRANTS, BUDGETS, AND FINANCIAL REPORTS. THE MOTION WAS SECONDED BY RICHARD LIMB. AYE: BOB DAVIDSON, RICHARD LIMB, WAYNE WISEMAN, MELISSA YARDLEY, AND CAROLYN WHITE.**

C. Travel Requests: - There were no travel requests. However, the Board requested that Tracy Davis present a comparison of travel costs from last year to the scheduled travel for this year in the work session at the next Board meeting.

## **V. INFORMATION ITEMS**

A. Open Meeting Act Website – Mr. Todd Burke informed the Board that the new state-wide website will be ready in October. Becky Bartlett will be attending training in September to learn how to post information to this website.

B. School Principal Report – Each of the principals presented information about their respective schools to the Board.

### **David Green – Beaver High School**

- The School Improvement Plan emphasis will be in the areas of reading and writing.
- The school will be working on character education this year.
- Anona Yardley will be scheduling appointments for Mr. Green so he will have more time to visit classrooms.
- Randy Hunter is the Athletic Director and will be handling all of the scheduling, busing, and paperwork for the athletic activities.
- Larry White and Shane Erickson will be helping in the office.
- New faculty members: Holly Blackner – Family and Consumer Science; Brian Fredrickson – Vocational Agriculture & Welding; and Tina McMullin – Social Science. Mr. Kelly Wood who taught the welding classes has been assigned to teach the Vocational Woodworking classes.

### **Doug Albrecht – Belknap Elementary**

- New faculty members: Nanette Morgensen – Special Ed.; Amanda Riley – Music. Amanda's wages will be paid from a grant that was obtained through the efforts of Mrs. LaRayne Brown. The grant will fund the music teacher for 4 years.

- Mr. Albrecht has high expectations of teachers, classified staff, and students.
- New programs that have been implemented will greatly assist the teachers in tracking areas of needed focus for students.
- Amanda Riley was asked what her goals are for the music program. She asked Mr. Hinton (BHS Music Teacher) what he felt the student needs were. Basic music and rhythm will be the area of focus for this year. Eventually Amanda would like to have a school orchestra. A cello was donated by Munson Music in Cedar City and the grant includes a stipend for supplies.
- Richard Limb thanked Amanda for her past support of the music program at Belknap Elementary.
- Mr. Limb asked Principal Albrecht to thank the teachers for their help in keeping the budget under control.

#### **Richard Albrecht – Minersville School**

- School enrollment around 173.
- 10 teachers – 3 are part time.
- New faculty members: Brian Hollingshead – Special Ed., transferred from Belknap Elementary to Minersville School
- The School Improvement Plan will focus on mathematics and the differentiated pay plan will include all faculty and staff members.
- The school has received 5 new Smart Boards.
- Mr. Limb also asked if the school supply budget was adequate. Principal Albrecht said that it was.

#### **Ben Dalton – Milford Elementary**

- Enrollment – 235
- New faculty members: Keri Thompson – 6<sup>th</sup> Grade; Michaela Wiseman – ½ time Kindergarten; Chad Hollingshead – Special Ed.; and Deidre Lighthall – 3<sup>rd</sup> Grade.
- The School Improvement Plan will include all employees. The area of focus will be Math.

#### **John Nielsen – Milford High School**

- No turnover in faculty or staff this year.
- Have implemented an alternative school, school within a school, program to help students achieve.
- The School Improvement Plan will include all faculty and staff. The plan will focus on writing.
- Milford High School is currently on a modified block schedule.

**Debra Roberts – Utah School Boards Association** – Mrs. Roberts discussed goals that the Utah School Board Association is working toward to insure quality instruction for students and how the association is working with the legislature to meet these goals.

**John Kesler – Capital Projects** – Mr. Kesler gave a PowerPoint presentation to the Board regarding the status of capital projects.

- The following projects have been completed: BHS gym floor; MHS gym floor; soccer field; air conditioning in Belknap modular classrooms and restrooms; 10 x 20 storage units: 2 – BHS, 2 – soccer field, 1- Minersville, 1 – Milford Elementary; carpet replacement at BHS and MHS; desks and chairs for Belknap and BHS; Smart Boards in all schools; food service storage; back-up power for the District Office and BHS; installation of utility controls; overflow parking at Minersville.
- The steps at Beaver U and the sidewalks at Belknap Elementary will be completed before school starts.

**Mike Berg – School Resource Officer** – Officer Berg presented information regarding the past school year and his role as the school resource officer for the schools in the district. He answered questions from the Board. The principals would like to continue the program.

**Sue deGraffenried – Emergency Preparedness** – Mrs. deGraffenried informed the Board that the Incident Command Center trailer will be at the Beaver County Fair if they would like to see it.

**LaRayne Brown – My Access Writing Software** – Mrs. Brown discussed the new writing software that has been purchased for the schools district-wide. She demonstrated how the program can be used by all teachers to assist in writing assignments for their students. Students will also be able to complete assignments from home.

**Superintendent Terry** – Reported on the success of the Provisional Teacher Training and Professional Development opportunities for all teachers that were conducted in August. There were over 500 hours of time spent by teachers in these trainings.

## **VI. ACTION ITEMS**

- A. Facilities/Property: None
- B. Budget: None
- C. Personnel:

- **MELISSA YARDLEY MOVED THAT THE BOARD APPROVE THE RECOMMENDATION OF PRINCIPAL DOUG ALBRECHT THAT AMANDA RILEY BE HIRED AS A FULL TIME MUSIC TEACHER AT BELKNAP ELEMENTARY AND THE RECOMMENDATION OF PRINCIPAL DAVID GREEN THAT TINA MCMULLIN BE HIRED AS A HALF-TIME SOCIAL SCIENCE TEACHER; STACEY RUESCH BE HIRED AS THE BHS DRILL TEAM ADVISOR; AND, JANET BRADSHAW BE HIRED AS A BEAVER U FACILITATOR. THE MOTION WAS SECONDED BY RICHARD LIMB. AYE: RICHARD LIMB, WAYNE WISEMAN, MELISSA YARDLEY, BOB DAVIDSON, AND CAROLYN WHITE.**
  
- **WAYNE WISEMAN MOVED THAT THE BOARD TABLE THE PROPOSED CHANGE IN THE HIRING POLICY. THE MOTION WAS SECONDED BY MELISSA YARDLEY. AYE: BOB DAVIDSON, RICHARD LIMB, WAYNE WISEMAN, MELISSA YARDLEY, AND CAROLYN WHITE.**

D. Bus Driver added to Transportation Safety Committee

**RICHARD LIMB MOVED THAT THE BOARD APPROVE THE REQUEST OF MR. TRACY DAVIS THAT AN EMPLOYEE REPRESENTING THE BUS DRIVERS BE ADDED TO THE TRANSPORTATION SAFETY COMMITTEE. THE MOTION WAS SECONDED BY BOB DAVIDSON. AYE: BOB DAVIDSON, CAROLYN WHITE, MELISSA YARDLEY, RICHARD LIMB, AND WAYNE WISEMAN.**

The Board requested that Mr. Davis get 2-3 recommendations from the bus drivers as to whom they would like to serve on the committee and report back to the Board. They also asked him to advertise for bus drivers.

## **VII. DISCUSSION ITEMS**

A. Administrative Report:

- Superintendent Terry gave the Board copies of his August and September calendars.
- School enrollments to be e-mailed to Board members by Tracy Davis.
- GFOA Certificate of Achievement awarded to Mr. Todd Burke
  - This is the second year he has been given this award by UASBO.
- Todd Burke – Only 8 districts in the state have received this award. This award will be an asset toward obtaining bonding when the time comes.
- Jonathan Ward and Curtis Livingston of Zions Bank are compiling 20 questions that are to be answered by the Board and posted on the District website regarding building a new elementary. The Board is to compile other questions that they feel need to be included.

- A Public Hearing will also be held so the public can give input and ask questions.
- The audit is getting under way. Final figures should be available in September.
- Opening Institute for all employees will be August 13, 2008. It will begin with a breakfast catered by Ruth Davis and served by the Board members.
  - All classified employees will have training in their individual areas of work.
- Superintendent Follow-Up from July 2008 Board Meeting:
  - He will review the proposed change in the Hiring Policy and re-submit it to the Board.
  - Coaches are working to limit travel. BHS and MHS are sharing buses when possible.
  - The Principal's were given a mileage budget. They are to work with the activities to stay within their budget.
  - The Biology textbooks were shipped on July 22. When they arrive the chapter on Human Sexuality will be removed and a photo will be blacked out before distribution to students.
  - The accident reports are being received in a timelier manner. Tracy Davis and the safety committee will forward these reports to the Board.
  - The School of Life Foundation made a presentation at Principal's Meeting. Posters and books have been ordered for each of the schools.
  - Class numbers for all schools have not been included because Beaver High School has not finalized their registration.
  - A personnel issue has been handled with the principal.
  - Mr. Green presented information regarding Beaver High School.

Superintendent Follow-Up for September Board Meeting

- Building Use Policy
- Hiring Policy
- Newsletter
- School Resource Officer – Sheriff Noel

B. PTA/FFE: None

C. Community Council: None

D. Board Assignment Reports:

- Richard Limb – Asked about the District building use policy. A discussion ensued regarding rental for non-profit use and business use. The Board agreed that the District should not be in competition with those in the community who rent their facilities for use by businesses. The Board will discuss this matter further in another meeting and may need to make clarifications or changes to the building use policy.

- Mr. Limb also asked about the changes that were made to the insurance coverage.
- Wayne Wiseman – Quoted the policy regarding use of equipment which also pertains to buildings.
- Bob Davidson - None
- Melissa Yardley – None
- Carolyn White –
  - Outreach Meeting – Blue Ribbon Panel
    - August 21, 2008 – 4:00-6:00 p.m.
    - Iron County School District Office
  - Gave a report on the Rural Schools Conference.
  - After School Program Report

E. Public Input – None

F. Emergency Preparedness – None

## **IX. CLOSING**

A. Adjournment

- **WAYNE WISEMAN MOVED THAT THE BOARD MEETING ADJOURN AT 7:50 P.M. THE MOTION WAS SECONDED RICHARD LIMB. AYE: RICHARD LIMB, WAYNE WISEMAN, MELISSA YARDLEY, BOB DAVIDSON AND CAROLYN WHITE**

The next Board meeting will be held **Thursday**, September 11, 2008, beginning at 2:00 p.m. at the Beaver County School District Office.