

APPROVED
Beaver County School District
Board Meeting Minutes
Tuesday, May 19, 2009

Board of Education of Beaver County School District held their regular meeting at the Beaver County School District Office, 291 North Main Street, Beaver, Utah, May 19, 2009.

I. WORK SESSION – 10:00 am

Those present: Board President, Nicholas R. Dotson; Board Vice-President, Carolyn White; Board Members, Richard Limb, Wayne Wiseman and Scott Langford; Superintendent Ray Terry, Business Administrator Todd Burke, Curriculum/Technology Coordinator Tracy Davis and Administrative Assistant to the Superintendent Becky Bartlett.

Business Administrator Todd Burke presented a draft of the 2009-10 Budget.

- He told the Board that the purpose of the draft was to disclose the financial information and answer any questions they might have.
- The purpose of the budget report is to plan for the future and move forward.
- The purpose of the audited financial report which takes place in the Fall is to review procedures, practices, and audit the use of monies for the past year.
- The budget is policy and is enforceable by law. There are five sections to the budget:
 - Introductory Section.
 - Organizational & Performance Measures Section.
 - Policies and Procedures Section
 - Financial Section
 - Informational Section
- The goals set by the Board have filtered down through all schools and all programs. The Board goals are:
 - Continual improvement toward *student achievement* with an emphasis on meeting No Child Left Behind standards, improvements on state CRT test scores and reading.
 - Continue to be a *data driven* school district.
 - Continual improvement toward responsible *fiscal management* focusing on preparing for the construction of a new elementary school, proper budget reporting, and maintaining overall fund balance reserves.
 - Welcome and incorporate *open and transparent communication* with community patrons and staff members with a focus on staff development and training.
 - Provide a *safe and orderly school environment*.
- There are several stages to developing the budget:
 - Budget call – the administration is pulled together to determine budget needs.
 - Input – All directors and principals give input for their own areas of responsibility.
 - Review – The information is reviewed by Superintendent Terry and Business Administrator Todd Burke.
 - Public Meetings – Held to disclose the budget to the public.

- Budget Revision – Any necessary revisions and/or amendments are made to the budget and by law it must be adopted by June 21.
- Budget initiatives for the 2009-10 school year are:
 - Maintain staffing as much as possible.
 - Downsize extra-curricular programs through reducing coaching staff.
 - Funding for Quality Teaching, CTE, and Adult Education programs has been cut by the state.
 - ARRA money (one-time money) will be used to backfill some, but not the entire funding shortfall.
- The budget is a shared decision-making process. All principals were included.
- The Utah State Office of Education has cautioned districts to not build on-going costs on the one-time money.
- The school district will not feel the effects of a good economy for a year after it takes place.
- There needs to be a good balance between personnel costs and maintaining the infrastructure of the schools.
- Fund balance in reserves needs to be maintained at 15% in order to qualify for bonding for a new elementary school.
- The Board needs to maintain a budget contingency – a percentage of funds set aside to deal with uncertainties – of 1-2%. The Board must authorize the expenditure of these funds.
- A summary of small funds revealed the following:
 - The high schools are struggling with increased cost of officials.
 - Food for the food service program has gone up and the program is required to serve more food to meet compliance.
 - To keep food service costs from bleeding into K-12 money there will be an increase in food service prices.
 - Equipment replacement is not included in the budget.
 - There will be an increase in Pay-to-Play fees at the high schools and also to the driver's education program.
- A misconception in the public is that when the tax base increases the district receives more money. This is true except for the fact that for every extra dollar collected the state reduces dollar for dollar funding in the following areas:
 - Basic Levy
 - Reading Levy
 - Voted Leeway

CAROLYN WHITE MOVED THAT THE BOARD ADJOURN FOR LUNCH AT 11:50 PM. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

WAYNE WISEMAN MOVED THAT THE BOARD RECONVENE TO THE WORK SESSION AT 12:40 PM. THE MOTION WAS SECONDED BY CAROLYN WHITE AND UNANIMOUSLY APPROVED BY THE BOARD.

The Board and District Administrators continued their budget discussion.

II. EXECUTIVE SESSION

SCOTT LANGFORD MOVED THAT THE BOARD CONVENE TO EXECUTIVE SESSION AT 12:42 PM FOR THE PURPOSE OF DISCUSSING PERSONNEL. THE MOTION WAS SECONDED BY WAYNE WISEMAN. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

RICHARD LIMB MOVED THAT THE BOARD ADJOURN FROM EXECUTIVE SESSION AT 1:08 P.M. THE MOTION WAS SECONDED BY SCOTT LANGFORD. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

WAYNE WISEMAN MOVED THAT THE BOARD CONVENE TO EXECUTIVE SESSION AT 1:08 P.M. FOR THE PURPOSE OF DISCUSSING COLLECTIVE BARGAINING. THE MOTION WAS SECONDED BY CAROLYN WHITE. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

RICHARD LIMB MOVED THAT THE BOARD ADJOURN FROM EXECUTIVE SESSION AT 1:58 PM. THE MOTION WAS SECONDED BY WAYNE WISEMAN. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

The Board took a short break before beginning the Regular Meeting.

2:10 p.m. REGULAR BOARD MEETING:

Those present: Board President, Nicholas R. Dotson; Board Vice-President, Carolyn White; Board Members, Richard Limb, Wayne Wiseman and Scott Langford; Superintendent Ray Terry, Business Administrator Todd Burke, Curriculum/Technology Coordinator Tracy Davis and Administrative Assistant to the Superintendent Becky Bartlett.

Administrators: Principal Douglas Albrecht – Belknap Elementary, Principal David Green – Beaver High School, Principal Richard Albrecht – Minersville School, Principal Ben Dalton – Milford Elementary, and Principal John Nielsen – Milford High School.

Teachers: BEA President – Roger Murdock; CTE Director – Brent Judd; Belknap Elementary – Amy Jo Beaumont and Amanda Riley; Milford High School – Jody Heaps; Minersville School – Susette Blackner and Brian Hollingshead; Milford Elementary – Maxine Cox, Suzanne Bettridge, Deidre Merseal, Carol Wiseman, Kelly Davis, Keri Thompson, Duke Hollingshead, Melissa Rose, Jamie Willden, and Chad Hollingshead.

Classified Employees: Sherry Taylor – USEA President and LuAnn Cluff

Patrons: Leo Kanell, Melissa Kanell, Jacob Webb, Teddy Kanell, Rebecca Kanell, Kelley Bradshaw, Autumn Smith, Jaycee Webb, Sarah Kanell, Alison Webb, Wendy Yardley, Sue deGraffenried, Connie Bradshaw, Rayna Noyes, Tiffany Rollings, Sheila Brinkman, R. J. Brinkman, Mary Thomas, Lisa Carter, Adrienne Whittaker, Valerie Thieme, Alison Cox, T. Malina Stewart, Jennifer Cox, Melinda Dotson, Ellen Pectol, Pam Durrant, Stephanie McDonald, Heather Larsen, Buffy Pearson, Sandi Wunderlich, Jennifer Netto, Lindsay Williamson, Cindy Hyatt, Larry Netto, Jennifer Harris, Donald Willden, Bonnie Willden, Holly Williams, Clayton Williams, Kenna Hodges, Haylee Beebe, Tiffany Mayer, David Myers, Vincent L. Cox, Angie Myers, Annie Walker, Ruth Smith, Natalie Higgins, Phyllis Mayer, and Mauritia Robinson, .

III. PRELIMINARY

- A. Welcome – Board President Nicholas R. Dotson called the meeting to order at 2:10 pm.
- B. Pledge of Allegiance – The Pledge of Allegiance was lead by Board Member Wayne Wiseman.
- C. Student Recognition – The following students were submitted by their school principals to be recognized by the Board of Education. The Board extended congratulations to these students and honored them for their accomplishments.

Milford Elementary School

The following students received the "President's Education Award" and pin for maintaining honor roll status for each quarter of record from 4th grade through 6th grade, and receiving a 90% or better on the Utah core test in math and/or language arts:

Nathan Barnes
Braxton Higgins
Wade Netto
Kincade Partridge
Emily Taggart
Zane Thomas
Ethan Young

2008-2009 Honor Students

6th Grade
Zane Thomas
Wade Netto
Karissa Yee
Ethan Young

5th Grade

Sherra Swapp

Baylee Netto

4th Grade

Bailey Taggart

Braxton Rose

Minersville School

Zach Pollmann and McKenzie Pollmann - 3rd place at the State History Fair in the Performance category.

Beaver High School

Academic All-State - (Soccer) - Shilo Joseph, Hayden Jessup, Todd Jarvis

Academic All- State - (Track and Field) - Shilo Joseph

2A Girl's All State Soccer (Deseret News) – Chamaya Kia, second team; Bonnie Yardley, honorable mention; Brittany Griffiths, honorable mention

2A Boy's All-State Soccer (Deseret News) - Hayden Jessup

Milford High School

- Cade Boyter - All-state Basketball
- Travis Hatch - State Champion Wrestling
- Adam Pearson - State Champion Wrestling

- Atlanta Yardley and Mariah Dotson recognized as Southern Utah Bar Association, Citizen Bee Champions. Atlanta Yardley received a \$1000.00 cash award and Mariah Dotson received a \$100.00 cash award.
- Region Champion Golf Team and 4th Place in State
 - Travis Hatch – All State Golf
 - Dylan Jones
 - Dillon Williams
 - Bronson Yardley
 - Trevor Campeau
 - Austin Thieme
 - Tyson McDermott – All State Golf

D. Public Input –

- Mr. Leo Kanell discussed the accomplishments of Beaver County School District students' in past and present State History Fairs.
- Rebecca Kanell, Autumn Smith, and Kelley Bradshaw informed the board that 14 students representing 5 projects qualified to go to the National History Fair and requested financial support from the Board to attend the National History Fair in Washington, D.C.
- Board Member Carolyn White informed the girls that the Iron County School District is not supporting their History Fair winners with funding.
- Board Member Scott Langford congratulated the students for a job well done.
- Alison Webb requested that the Board reimburse the cost of transporting all of the students who qualified for the State History Fair because students were informed that no bus would be available to transport them so the parents transported them.

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE REIMBURSEMENT TO THE PARENTS FOR TRANSPORTATION OF STUDENTS TO THE STATE HISTORY FAIR TO BE REIMBURSED PER VEHICLE NOT PER STUDENT. THE MOTION WAS SECONDED BY WAYNE WISEMAN AND UNANIMOUSLY APPROVED BY THE BOARD.

- Mrs. Wendy Yardley of the After School Program reported that the program has received a grant for next year. However, they have not been informed to what level they will be funded. If they are funded to the full level, the program will be held 3 days a week next year. They are currently wrapping up the 2008-09 year and she will present a year-end report in June or July. She thanked the district for their support of the program through the use of their buildings. Superintendent Terry and the Board thanked Mrs. Yardley for all of her work in this program.
- Mrs. Connie Bradshaw requested that the hours of the aide that is currently providing help for her son not be cut for next year because he needs those hours of service. Superintendent Terry informed Mrs. Bradshaw that the hours of service will be decided by the IEP's.
- Mrs. Tiffany Rollins requested a discussion regarding cheerleading at Milford High School.

EXECUTIVE SESSION

CAROLYN WHITE MOVED THAT THE BOARD CONVENE TO EXECUTIVE SESSION AT 2:55 P.M. FOR THE PURPOSE OF DISCUSSING THE CHARACTER AND COMPETENCE OF AN INDIVIDUAL. THE MOTION WAS SECONDED BY WAYNE WISEMAN. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

WAYNE WISEMAN MOVED THAT THE BOARD ADJOURN FROM EXECUTIVE SESSION AT 3:15 P.M. THE MOTION WAS SECONDED BY SCOTT LANGFORD.

AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

IV. CONSENT ITEMS

- A. Approval of Regular and Closed Meeting Minutes – April 7 and April 22, 2009

WAYNE WISEMAN MOVED THAT THE BOARD APPROVE THE MINUTES OF THE APRIL 7 AND APRIL 22, 2009, REGULAR AND CLOSED MEETING AS REVISED. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

- B. Approval of Warrants, Budgets, and Financial Reports – April 2009

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE APRIL 2009 FINANCIAL REPORTS OF ALL THE SCHOOLS IN THE DISTRICT AND THE DISTRICT OFFICE. THE MOTION WAS SECONDED BY SCOTT LANDFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

- C. Approval of Board Travel expense reimbursement

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE TRAVEL REIMBURSEMENT FOR WAYNE W. WISEMAN. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

- D. Travel –

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE REQUEST OF THE BHS MUSIC DEPARTMENT TO TRAVEL TO LAGOON. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

- E. Personnel

WAYNE WISEMAN MOVED THAT THE BOARD APPROVE THE RECOMMENDATIONS THAT LETTIE THOMPSON BE HIRED AS THE DRILL TEAM ADVISOR AT MILFORD HIGH SCHOOL AND THAT THE FOLLOWING TEACHERS BE MOVED FROM PROVISIONAL TO TENURED STATUS:

MINERSVILLE ELEMENTARY: MARIAN BIASI, LADEAN BROUGH, AND JODI LIMB

MILFORD ELEMENTARY: EVELYN WRIGHT AND GEANA (KELLY) DAVIS

MILFORD HIGH SCHOOL: WENDY LEE JOSEPH AND IAN SPAULDING

THE MOTION WAS SECONDED BY SCOTT LANGFORD. AYE: SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN. RICHARD LIMB ABSTAINED BECAUSE OF CONFLICT OF INTEREST.

V. INFORMATION ITEMS

- A. Review of 2009 and proposed 2010 budgets. The district will be able to sustain itself fairly well for the 2009-10 year. The 5-year projection will be a big challenge.

VI. ACTION ITEMS

- A. Facilities/Property – The Beaver Travel Council and Mr. Scott Robinson have pledged \$5,000 each toward the Driver Ed. Range that is currently being constructed.
- B. Personnel - NONE
- C. Budget – None
- D. High School Fee Schedules – Fees for both high schools will remain the same except that pay-to-play fees and the Driver Education fees will be raised.

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE FEE SCHEDULES FOR BEAVER AND MILFORD HIGH SCHOOLS. THE MOTION WAS SECONDED BY WAYNE WISEMAN AND UNANIMOUSLY APPROVED BY THE BOARD.

- E. Substitute Teacher Policy – 1st Reading

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE 1ST READING OF THE SUBSTITUTE TEACHER POLICY. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

- F. NG Procedure (Policy)

RICHARD LIMB MOVED THAT THE BOARD RECIND THE NG PROCEDURE/POLICY. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

7th/8th Grade Retention Policy/Procedure will be referred back to the individual schools to address their individual needs.

- G. School Trust Lands Plans

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE TRUSTLAND PLANS FOR BELKNAP ELEMENTARY, MILFORD ELEMENTARY, MINERSVILLE SCHOOL, BEAVER HIGH SCHOOL, AND MILFORD HIGH SCHOOL. THE MOTION WAS SECONDED BY WAYNE WISEMAN AND UNANIMOUSLY APPROVED BY THE BOARD.

VII. DISCUSSION ITEMS

A. Administrative Report

- Superintendent Calendar
- Review of H1N1 Virus – There has been 1 confirmed case in Beaver County. Center for Disease Control (CDC) has revised their procedures. If schools close they will be closed for 14 days. They will not close if there are 1-3 confirmed cases in a school but they will close if 65-75% of the enrollment is confirmed as having the virus. The district is working on having 2 weeks' of homework assignments on the internet if any of our schools have to close. The CDC expects an increase in volatility of the H1N1 virus in the Fall. There will be no more vaccine available until July. The vaccine will be released to those who purchased it if the CDC declares a pandemic.
- Business Administrator Todd Burke presented several questions to the board to clarify present and future budgeting issues:
 - What is your standard regarding staff sizes?
 - What staffing decisions do you want to live with for the next 10 years?
Suggestion: Set and plan and work toward it.
 - Do you want to hold a Truth in Taxation hearing? Reply: Hold off until it gets closer to August and then make a decision.
- Mr. Burke has an appointment to meet with Beaver County Clerk Paul Barton to get some clarification on taxes for next year.
- Mr. Tracy Davis presented information regarding the year-end bus mileage report.
- Mr. Davis also discussed staffing in the schools and told the Board that they need to set their priorities for staffing and that they be able to justify their staffing decisions.

B. Certified/Classified Employees - NONE

C. PTA/FFE - NONE

D. Community Council - NONE

E. Board Assignment Reports

- Richard Limb – Attended the LEPC meeting. The tamiflu is in the county. It is important that families be prepared to care for themselves and others.
- Scott Langford - - None
- Nicholas R. Dotson – The District Honor Banquet will be held on Monday, May 4, 2009, at the Milford Elementary School Commons area at 4:30 p.m. Mrs. Sandra Edwards and her FCCLA students will prepare the meal.
- Carolyn White –
 - Letter from Senator Hatch regarding the oil cap that has been placed on Utah.

- Attending Interagency Council many state government agencies reported large budget cuts which are affecting their programs.
- Wayne Wiseman - None

F. Public Input –

- Mary Thomas, Milford Elementary Community Council President,
 - requested that fair treatment be given to all schools.
 - requested that if Belknap Elementary school is being allowed to retain all of their teachers that Milford Elementary should be able to retain all of their teachers.
 - requested that the Board consider other options other than having Principal Ben Dalton cover both Minersville School and Milford Elementary School and provided several options suggested by patrons.
- There were comments made by several patrons of Milford Elementary School and further requests that other options be identified and considered.
- The final request of the patrons was that the Board’s commitment to all students be communicated to the public.
- The Board committed that they would look at all options before making a final decision on staffing.
- Sue deGraffenried asked why the district did not retain the School Resource Officer, Mike Berg. She was informed that the district was trying to preserve as many teaching positions as possible and also that the money used to funds used to fund the officer have been reduced. She was also told that it was a difficult decision because Officer Berg has given the schools much help and has done a great job.
- Patricia Stewart told the Board with regard to teacher cuts in Milford, that all schools need to help out during these hard times and that they (the Board) need to decide whether every school will give something up or if they will each have to take care of themselves. Whatever the decision made it needs to be fair and equitable.
- Board Member Scott Langford would like information regarding the policy with regard to the grading for college classes and how they affect the GPA of a student. He would also like information regarding Student/Teacher ratio during CORE instruction time for the current year and the future year.

G. Emergency Preparedness – Tamiflu vaccine has been distributed to the county and is being held in an undisclosed location.

EXECUTIVE SESSION

SCOTT LANGFORD MOVED THAT THE BOARD CONVENE TO EXECUTIVE SESSION AT 6:30 P.M. FOR THE PURPOSE OF DISCUSSING THE COLLECTIVE BARGAINING. THE MOTION WAS SECONDED BY RICHARD LIMB. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

SCOTT LANGFORD MOVED THAT THE BOARD ADJOURN FROM EXECUTIVE SESSION AT 8:07 P.M. THE MOTION WAS SECONDED BY WAYNE WISEMAN. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

CAROLYN WHITE MOVED THAT THE BOARD CONVENE TO EXECUTIVE SESSION AT 8:07 P.M. FOR THE PURPOSE OF DISCUSSING THE CHARACTER AND COMPETENCE OF AN INDIVIDUAL. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

CAROLYN WHITE MOVED THAT THE BOARD ADJOURN FROM EXECUTIVE SESSION AT 8:27 P.M. THE MOTION WAS SECONDED BY SCOTT LANGFORD. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND WAYNE WISEMAN.

VIII. CLOSING

A. Adjournment

SCOTT LANGFORD MOVED THAT THE BOARD MEETING ADJOURN AT 8:28 P.M. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

The next regular Board Meeting will be held TUESDAY, June 16, 2009, at the Beaver County School District Office, 291 North Main Street, Beaver, Utah, beginning at 2:00 p.m.

Nicholas R. Dotson, Board President

Date